

1800
28 November 1997

E-Mail ALPERSRU CC/97

Subj: PROCEDURES FOR COMPLETING RETIREMENT SANCTUARY WAIVERS FOR
RESERVE ORDERS

Background	ALDIST 195/97 outlined new provisions for completing sanctuary waivers for certain types of reserve active duty orders and tasked PERSRUs with determining waiver applicability.
------------	--

Discussion	SDA II has been modified to allow printing of sanctuary waivers, when applicable.
------------	---

PERSRU Action	Take the following steps to determine the need for printing a waiver statement on reserve orders.
------------------	---

Step 1. Check page 3 of segment 00 in AMDAHL. If the total qualifying service field shows:

- at least 17 years (i.e., 170000), and
- the total points field shows more than 6,205 points (365 X 17), then

the member MAY have at least 17 years of total active duty service and you may proceed to step 2.

Otherwise, stop here and do not include the waiver statement on the orders. The only other factor to consider, is verifying with the member that the information is correct in AMDAHL.

Step 2. Manual calculation must be completed by:

- adding up the REG active duty and RES active duty fields within all current segment 81's and then
- divide the sum by 365 to get the total years active service
- then divide the remainder by 3 to get total months of active service. The remainder is the number of days active service.

The active duty fields within segment 81 contain active duty points which are awarded on a 1 point per active duty day basis.

Keep in mind that this process depends on accurate data in AMDAHL. If the member has at least 17 years, 6 months active duty, then proceed to step 3.

Otherwise, stop here and do not include the waiver statement on the orders.

Note: Do not include swapped segments into your calculation. Having a start date greater than the stop date identifies swapped segments.

Step 3. Print the waiver statement on the orders. The waiver statement is available in both the ADT Orders and PCS Departing events in SDA II.

- In the ADT Orders event, users will be asked whether or not to include the statement after selecting option B "Print the Form, Amendment, or Cancellation

- In the PCS Departing event, users must select the waiver statement, from the online remarks, by entering the code "res waiver" in the remarks search option.

Questions Questions may be directed to the HRSIC Customer Service Team at (913) 357-3540.

Released by /s/
J. D. WILLIAMSON
Executive Officer